



# G. D. GOENKA PUBLIC SCHOOL

INDORE

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## GUIDELINES FOR PREP

Dear Parents,  
Greetings

As the School is set to begin the new academic session, we look forward to be with the young ones and taking our journey ahead together.

A few guidelines to be followed for our Pre- Primary students are given as follows:-

1. Kindly send an extra set of clothing in the bag duly marked. It will be kept in the School for emergency purpose.
2. All the books, notebooks must have the name of the child and brought to the School. They will be kept in the School and sent home as and when some work is assigned.
3. The child must carry an I- card, Almanac (School Diary), Apron and a napkin with him/ her every day. The apron will be kept in the School from Monday to Friday. It will be sent home every Friday for wash, and has to be sent back on Monday.
4. All the belongings of the child- the apron, napkin, shoes, bag, water bottle etc must have the name and class of the child marked with a permanent marker.
5. Kindly read the manual and information given in the Almanac, fill and sign the papers where ever required.
6. A prior intimation of leave needs to be noted in the Almanac with parent's signature.

Look forward to your co-operation.

Best Wishes

For  
**G D GOENKA PUBLIC SCHOOL, INDORE**

POONAM SAINI  
PRINCIPAL