



SCHOOL RULES

Dear Parent,

- 1) Please note that students reporting after 8:15 AM will not be allowed to enter the School – they will be sent back home.
- 2) Short leave will not be granted to students during school hours for whatsoever reason.
- 3) Parents are requested to please ensure that their children carry notebooks/copies etc. to the School. Parents are not allowed to send any of these items during school hours.
- 4) For safety reasons, parents are requested not to come to the School before 2:45 PM to pick up their children at the time of dispersal. We allow the parents to enter the Senior School only after 2:45 PM and the Junior School only after 1:00 PM.
- 5) Request for direct pick-up or through an authorized person by the parent at the time of dispersal, should be submitted in the morning to the Principal on a separate sheet of paper. Such requests written in the Almanac (Diary) will not be considered for approval.
- 6) Full attendance is mandatory in an academic session. Application for leave on medical grounds has to be accompanied by valid supporting documents & medical certificate from a qualified Doctor.
- 7) For reasons of safety and security, students will not be allowed to go from the School with parents of other student/students/friends on any School day. You are requested to cooperate with us in enforcing this.
- 8) Students are not allowed to bring Mobile phones/laptops/ipads/Cameras etc. into the School Campus. These gadgets, if found in possession of the students within the School Campus, will be confiscated and will not be returned.
- 9) You are encouraged to communicate with the teachers through the Almanac to monitor the performance of your ward. Requests for meeting teachers on School days other than on PTM days, will not be entertained unless approved by the Principal.
- 10) Any parent wanting to meet the Principal/Teacher during School hours must seek prior appointment in writing explaining the reason for the meeting either by mail (info@gdgoenkaindore.com) or through a letter dropped at the Gate/School Reception. You can also call (7773003191) at the reception to have the meeting fixed. If approved, you will be informed of the day/time. Principal will not meet parents without prior appointment except for any emergency situation.



G. D. GOENKA PUBLIC SCHOOL

INDORE

Your cooperation in compliance of the School Rules mentioned above will be highly appreciated.

With Warm Regards,

For

G D GOENKA PUBLIC SCHOOL, INDORE

POONAM SAINI
PRINCIPAL